

Legend:  
AGENDA - green  
MINUTES - white  
ATTACHMENTS - blue  
RESOLUTIONS - yellow

**HOUSING AUTHORITY OF THE CITY OF NORMAN  
BOARD OF COMMISSIONERS  
ANNUAL BOARD MEETING  
APRIL 18, 2016  
12:30 p.m.**

**(Board Member Lunch 12:00pm-12:30pm in Executive Office)**

**Administration/Resident Initiatives Building  
(Handicap Accessible)  
700 North Berry Road  
Norman, Oklahoma 73069**

**AGENDA**

**ITEM            1.        ROLL CALL**

**ITEM            2.        PLEDGE OF ALLEGIANCE LED BY JEFF CUMMINS**

**ITEM            3.        APPROVAL OF AGENDA**

**ACTION REQUESTED:**     A motion to approve the Agenda for the April 18, 2016, Annual Board Meeting, as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM            4.        LOYALTY OATH FOR NEW BOARD MEMBER, PAUL AUSTIN**

**ACTION REQUESTED:**     As desired by the Board.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM            5.        RECOGNITION OF EMPLOYEE OF THE QUARTER ENDING 3/31/16**

**ACTION REQUESTED:**     No action necessary.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 6. CONSENT DOCKET**

**INFORMATION:**

This Item is placed on the Agenda so that the Board, by unanimous consent, can designate those routine Agenda Items that they wish to be approved or acknowledged by one motion. If any Item proposed does not meet with approval of all Board Members, that Item will be heard in regular order. Staff recommends that Items 7 thru 15 to be placed on the Consent Docket.

**ACTION REQUESTED:** A motion to place Items 7 thru 15 on the Consent Docket to be approved by one motion.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 7. APPROVAL OF MINUTES FROM JANUARY 11, 2016, REGULAR BOARD MEETING.**

**ACTION REQUESTED:** Approve the minutes from the January 11, 2016, Regular Board Meeting, as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 8. CONSIDERATION OF ADMINISTRATIVE REPORT FOR THE MONTH OF MARCH, 2016.**

**ACTION REQUESTED:** No action necessary.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 9. CONSIDERATION OF FINANCIAL STATEMENTS FOR JANUARY 2016, AND ROUTINE CLAIMS AND CREDIT CARD EXPENSE FOR MARCH, 2016**

**ACTION REQUESTED:** Approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 10. RATIFICATION OF RESOLUTION NUMBER NHA 15-16-019, A RESOLUTION TO APPROVE THE NHA ANNUAL PHA PLAN.**

**ACTION REQUESTED:** Approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 11. RATIFICATION APPROVING JACKSON MECHANICAL TO COMPLETE TEMPORARY MODIFICATION TO ROSE ROCK VILLA CHILLER SYSTEM**

**ACTION REQUESTED:** Approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 12. RATIFICATION APPROVING IT MONTHLY MAINTENANCE CONTRACT WITH BNB TECHNOLOGY.**

**ACTION REQUESTED:** Approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 13. RATIFICATION APPROVING NHA LAWN MOWING CONTRACT WITH NEW SEASON LANDSCAPING.**

**ACTION REQUESTED:** Approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 14. RATIFICATION APPROVING NHA LAWN CHEMICAL CONTRACT WITH NEW SEASON LANDSCAPING.**

**ACTION REQUESTED:** Approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 15. RATIFICATION APPROVING CHANGE ORDER #1 WITH LEGACY CONSTRUCTION AND DEVELOPMENT.**

**ACTION REQUESTED:** Approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 16. SPECIAL PROGRAMS**

**ACTION REQUESTED:** No action necessary.

**ACTION TAKEN:** \_\_\_\_\_

- ITEM 17. CONSIDERATION OF RESOLUTION NUMBER NHA 15-16-017 REVISING THE FYE 6/30/2016 LOW RENT BUDGET.**
- ACTION REQUESTED:** Approve as presented.
- ACTION TAKEN:** \_\_\_\_\_
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- ITEM 18. CONSIDERATION OF RESOLUTION NUMBER NHA 15-16-018 APPROVING THE FYE 6/30/2017 LOW RENT BUDGET.**
- ACTION REQUESTED:** Approve as presented.
- ACTION TAKEN:** \_\_\_\_\_
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- ITEM 19. CONSIDERATION OF RESOLUTION NUMBER NHA 15-16-016, A RESOLUTION TO AMEND THE NHA ORGANIZATIONAL SALARY RANGES EFFECTIVE 5/01/2016.**
- ACTION REQUESTED:** Approve as presented.
- ACTION TAKEN:** \_\_\_\_\_
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- ITEM 20. CONSIDERATION OF RESOLUTION NUMBER NHA 15-16-012 THRU 15-16-015, A RESOLUTION TO DROP FROM ACCOUNTS RECEIVABLE AS A COLLECTION LOSS, AN UNCOLLECTABLE TENANT DEBT.**
- ACTION REQUESTED:** Approve as presented.
- ACTION TAKEN:** \_\_\_\_\_
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- ITEM 21. ACCEPTANCE OF THE FYE 2015 INDEPENDENT AUDIT.**
- ACTION REQUESTED:** Approve as presented.
- ACTION TAKEN:** \_\_\_\_\_
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- ITEM 22. TERMINATION OF CONTRACT WITH TOTAL COMPLIANCE.**
- ACTION REQUESTED:** Approve as presented.
- ACTION TAKEN:** \_\_\_\_\_

**ITEM 23. DISCUSSION OF ROSE ROCK VILLA AIRHANDLER ISSUES (2 WAY VERSUS 3 WAY MOTOR VALVES).**

**ACTION REQUESTED:** As desired by the Board.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 24. NEW BUSINESS**

**ACTION REQUESTED:** As desired by the Board.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 25. RECOGNITION OF VISITORS**

**ACTION REQUESTED:** As desired by the Board.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 26. COMMISSIONER'S COMMENTS**

**INFORMATION:**

This item appears on the Authority's Agenda for the Board to make comments and to afford an opportunity for citizens to address the Board.

**ACTION REQUESTED:** As desired by the Board.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 27. ADJOURNMENT**

**ACTION REQUESTED:** A motion to adjourn the April 18, 2016, Annual Board Meeting.

**ACTION TAKEN:** \_\_\_\_\_

**TIME ADJOURNED:** \_\_\_\_\_

**NEXT BOARD MEETING – MONDAY, MAY 16, 2016 @ 12:30 PM**